**Long Bayou Road Association, Inc**

 **Board of Directors Meeting**

**Held at Shores of Long Bayou Clubhouse and Zoom**

**November 13, 2023 5:00 PM**

**Call to Order:** Meeting called to order by Jim Tizzano, President

**In Attendance:** President Jim Tizzano, Shores of Long Bayou; Vice President Brian Rowback, Long Bayou; Treasurer Amy Hizoune, Shores of Long Bayou; Secretary Twila Brown, Shores of Long Bayou; Craig Harkins, Villas; Bob Rice through Zoom.

Eight unit owners in attendance (guests)

**Quorum Established:**  Six members present.

**Proof of Meeting Notice:** All Board members received notice of the meeting by electronic mail. Notice posted on available building message boards and email sent to all four Home Owner Associations (HOAs)

**Approval of Meeting Minutes:**

1. Minutes from September 18, 2023, presented to be filed. Previous Board members not available to approve these meeting minutes.
2. November 6, 2023, minutes read by Twila. Motion to approve by Brian and seconded by Craig. Approved unanimously.
3. Previous Board member , Stephen Basteri, asked how Board members are relieved of duty and replaced. Members are appointed and relieved of duty by the each of the four HOAs. The written notifications should be filed.

**Treasurer’s Report:**

1. Hold on official report.
2. Amy has reviewed the information she has received. Reported to have $1,700 in account with account payable $19,730. The bookkeeper (Coleen) will send financial reports and meet with Jim and/or Amy.
3. **Addendum** added per Board meeting on January, 18, 2024: Former Board treasurer, Wayne McWee, stated the information on the reported account amount of $1,700 was not complete. He had access to the account and shared a higher account balance.

**Old Business:**

1. The 6 speed bumps installed 11/1/2023 were removed today.
2. Brian presented a report and graph documenting Baseline Travel Time Data incorporating all speed bumps.
3. Brian presented a professional diagram board showing possible new signage and road painting to improve safety. These possibilities include stripes for a 5-foot bike path, cross walk, and sign of potential pedestrians.
4. Brian reported on the current road condition. The pavement is showing signs of deterioration. Some gutter sections are cracked and spalling. There are low spots with poor drainage. Signs need to conform to state mandates.
5. Data will continue to be gathered. Brian and Bob will continue to engineer a plan and bring it forward to the Board.
6. Jim reported on recent gate incidents. The exit gate is currently not working, and it will be repaired after parts arrive.

**New Business:**

1. 2024 Securitas Addendum: Salary increases for the attendants was approved prior to the budget meeting for 2024.
2. Ahead to the future: There was a general discussion.

**Announcement of Next Meeting:** Notices of meetings will be sent to the four presidents of the HOAs and posted.

**Adjourned:**  Motion to adjourn made by Twila and seconded by Amy. Unanimously approved and adjourned at 6 PM.

**Respectfully submitted by:** Twila Brown